

# **BOARD OF COMMISSIONERS**

Special Board Meeting Agenda

Thursday, August 28, 2025

1:00 PM

Meeting to be held in the County Board Room at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.

# MEETING WILL BE LIVE-STREAMED AT: HTTPS://WWW.CO.TODD.MN.US

lgei	nda Ii	tem #	Agenda Time:
1		Call to Order and Roll Call	1:00
2		Pledge of Allegiance	1:01
3		Acknowledgement of Agenda	1:02
4		Administration	1:03
	4.1	Establish 2026 County Commissioners Salary	
	4.2	County Attorney Budget Discussion / Presentation	
	4.3	Establish 2026 County Attorney Salary	
	4.4	County Auditor/Treasurer Budget Discussion /Presentation	
	4.5	Establish 2026 County Auditor/Treasurer Salary	
	4.6	County Recorder Budget Discussion / Presentation	
	4.7	Establish 2026 County Recorder Salary	
	4.8	County Sheriff Budget Discussion/Presentation	
	4.9	Establish 2026 County Sheriff Salary	

Adjourn



Requestor to Complete:						
Type of Action Requested (Check one):			Boa	ard Action Tracking Number:		
☐ Action/Motion ☐ Re	Action/Motion Report			(Issued by Auditor/Treasurer Office)		
	solution			20250828-01		
	her			20250020 01		
Agenda Topic Title for Publication:	Establish 202	26 County Co	V Commissioners Salary			
Date of Meeting: August 28, 2025	Agenda Time I	Requested: 5 M	inutes	Consent Agenda		
Organization / Department Requesting Act	tion: Administration	on		-		
Person Presenting Topic at Meeting: Jackie						
Background: Supporting Documentation enclos	ed 🛛					
Establish and set the 2026 salary for Count						
Options:	•					
Recommendation:						
The Todd County Board of Commissioner	s approves the foll	owing by Motio	on:			
To adopt the attached resolution for the 20						
A100 17 C 0	D 1 4 1	C 4				
Additional Information:	<b>Budgeted:</b>	Comments				
Financial Implications: \$	My Dy.					
Funding Source(s): Levy, fees for	⊠Yes □No					
services, LGA and grant funding sources	C D	•		E. C. M. B.		
, E	ities Committee R			Finance Committee Review:		
Yes No N/A	Yes No No	A		☐ Yes ☐ No ☐ N/A		
Auditor/Treasurer Archival Purposes Only:						
Action Taken:	Voting in Favor			ng Against		
Motion:	Byers			yers		
Second:	Denny			enny		
Passed Rollcall Vote	Noska			oska		
Failed	Neumann		Neumann Becker			
☐ Tabled ☐ Becker ☐ Other: Notes:			B	ecker		
Official Certification	Notes.					
STATE OF MINNESOTA}						
COUNTY OF TODD}	M: (1 1 (C	41 4 7 1	1.1 C	·		
I, Denise Gaida, County Auditor-Treasurer, Todd County, said County with the original record thereof on file in the						
proceedings of said board and that the same is a true and of						
board at said meeting. Witness my hand and seal:	correct copy or said origin	iai record and or the	whole the	icol, and that said motion was duly passed by said		



## **2026 COUNTY COMMISSIONER SALARY**

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, the Todd County Board of Commissioners considered the duties and responsibilities of each individual position; and

**WHEREAS**, the Todd County Board of Commissioners considered the salaries of elected officials in other comparable counties; and

comparable counties; and
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve setting the County Commissioners salary at \$ (yes/no change from 2025) plus \$ supplemental pay for Board Chair and \$ supplemental pay for the Board Vice-Chair in 2026.
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, Todd County Auditor/Treasurer, hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Auditor-Treasurer Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on August 28 <sup>th</sup> , 2025, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting. Witness my hand and seal this 28 <sup>th</sup> day of August, 2025.
Denise Gaida, County Auditor/Treasurer



Requestor to Complete:						
Type of Action Requested (Check on	e):				<b>Board Action Tracking Number:</b>	
☐ Action/Motion     ☐ Report       ☑ Discussion     ☐ Resolution       ☐ Information Item     ☐ Other				(Issued by Auditor/Treasurer Office) 20250828-02		
Agenda Topic Title for Publica	tion:	County Attor	rney Budge	et Disc	cussion/Presentation	
Date of Meeting: August 28, 2025		Agenda Time I	Requested: 5	minut	es Consent Agenda	
Organization / Department Requesti	ing Acti	on: John Lindem	ann, County	Attorn	ey	
Person Presenting Topic at Meeting	: John L	indemann, Count	ty Attorney		-	
Background: Supporting Documentatio	n enclose	d				
Options:						
•						
Recommendation:						
The Todd County Board of Commis	ssioners	approves the foll	owing by Mo	otion:		
·		11	2 3			
		D 1 / 1				
Additional Information:		<b>Budgeted:</b>	Comment	<u>ts</u>		
Financial Implications: \$		☐Yes ☐No				
Funding Source(s):						
Attorney Legal Review:	Facili	ties Committee R	eview:		Finance Committee Review:	
☐ Yes ☐ No ☐ N/A	☐ Y	Yes ∏ No ∏ N/A		Yes No N/A		
Anditon/Transcrum Analinal Dramasas	0					
Auditor/Treasurer Archival Purposes ( Action Taken:	Only:	Voting in Favor		V	oting Against	
Motion:		Byers		+	Byers	
Second:		Denny			Denny	
Passed Rollcall Vo	ote	Noska		1	Noska	
Failed		Neumann			Neumann	
☐ Tabled	Becker			Becker		
Other:	Ì	Notes:		•		
Official Certification						
STATE OF MINNESOTA}						
COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd	County, M	Iinnesota hereby certify	that I have comr	pared the	foregoing copy of the proceedings of the County Board	
said County with the original record thereof on fi	le in the A	uditor-Treasurer's Offic	e of Todd County	y in Long	Prairie, Minnesota as stated in the minutes of the	
1 0		orrect copy of said origin	nal record and of	the whole	e thereof, and that said motion was duly passed by said	
board at said meeting. Witness my hand and seal:						

Seal



Requestor to Complete:							
Type of Action Requested (Check one,	):		<b>Board Action Tracking Number:</b>				
Action/Motion	Report		(Issued by Auditor/Treasurer Office)				
Discussion	Resolution		20250828-03				
Information Item	Other		20230020 03				
		366					
Agenda Topic Title for Publicat	ion: Establish 202	26 County Atto	y Attorney Salary				
Date of Meeting: August 28, 2025	<u> </u>	Requested: 5 min	nutes Consent Agenda				
Organization / Department Requesting	Organization / Department Requesting Action: Administration						
Person Presenting Topic at Meeting:	Jackie Bauer, County C	Coordinator					
Background: Supporting Documentation	enclosed						
Establish and set the 2026 salary for	County Attorney						
Options:							
Recommendation:							
The Todd County Board of Commiss	sioners approves the foll	lowing by Motion	n:				
To adopt the attached resolution to se							
	1						
Additional Information:	<b>Budgeted:</b>	Comments					
Financial Implications: \$							
Funding Source(s): Levy, fees for	⊠Yes □No						
services, LGA and grant funding sou							
Attorney Legal Review:	Facilities Committee R		Finance Committee Review:				
Yes No N/A	Yes No No	'A	Yes No N/A				
Auditor/Treasurer Archival Purposes O	nlv:						
Action Taken:	Voting in Favor		Voting Against				
Motion:	Byers		Byers				
Second:	☐ Denny		Denny				
Passed Rollcall Vo			Noska				
Failed	Neumann		Neumann				
Tabled	Becker		Becker				
Other:	Notes:						
Official Certification STATE OF MINNESOTA}							
COUNTY OF TODD}							
I, Denise Gaida, County Auditor-Treasurer, Todd			the foregoing copy of the proceedings of the County Board of				
			ong Prairie, Minnesota as stated in the minutes of the hole thereof, and that said motion was duly passed by said				
board at said meeting. Witness my hand and seal:	ac and correct copy or said origi	nai record and or the wi	note mercor, and that said monon was dury passed by said				
-			Seal				



## 2026 COUNTY ATTORNEY SALARY

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

**WHEREAS**, the Todd County Board of Commissioners considered the duties and responsibilities of each individual position; and

WHEREAS, the Todd County Board of Commissioners considered the salaries of elected officials in other comparable counties; and

comparable counties; and
<b>NOW, THEREFORE BE IT RESOLVED,</b> that the Todd County Board of Commissioners approve setting the County Attorney salary at \$ in 2026.
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, Todd County Auditor/Treasurer, hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on August 28 <sup>th</sup> , 2025, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting. Witness my hand and seal this 28 <sup>th</sup> day of August, 2025.
Denise Gaida, County Auditor/Treasurer



Requestor to Complete:								
Type of Action Requested (Check one):					Board Action Tracking Number:			
Action/Motion	ort				(Issued by Auditor/Treasurer Office)			
Discussion	_	olution		20250828-04				
Information Item						2020020 01		
Agenda Topic Title for Publicati	ion:	County Audi	tor-Treasu	urer H	Buc	dget Discussion/Presentation		
Date of Meeting: August 28, 2025		Agenda Time I				<u> </u>		
Organization / Department Requesting	ng Actio				ics	Consent Agenda		
Person Presenting Topic at Meeting:								
Background: Supporting Documentation			iuditoi-11ca	isurci				
Background: Supporting Documentation	enciosea							
Options:								
Options.								
Recommendation:								
The Todd County Board of Commiss	ioners s	annroves the foll	owing by M	lation:				
The Todd County Board of Commiss	oroners a	approves the foir	owing by ivi	ionon.				
Additional Information:	]	Budgeted:	Commen	ts				
Financial Implications: \$		Mv. Dv.						
Funding Source(s):		∑Yes □No						
Attorney Legal Review:	Faciliti	ies Committee R	eview:			Finance Committee Review:		
☐ Yes ☐ No ☐ N/A	☐ Ye					☐ Yes ☐ No ☐ N/A		
Auditor/Tuessumer Auditor/ Promoses O						,		
Auditor/Treasurer Archival Purposes Of Action Taken:		Voting in Favor			Jot	ing Against		
Motion:	1	Byers				Byers		
Second:		Denny				Denny		
Passed Rollcall Vot	te	Noska		Ī	_	Noska		
Failed	j	Neumann		Neumann				
Tabled		Becker		Becker				
Other: Notes:								
Official Certification								
STATE OF MINNESOTA} COUNTY OF TODD}								
/	County, Mi	innesota hereby certify	that I have com	pared the	e for	regoing copy of the proceedings of the County Board of		
said County with the original record thereof on file	in the Aud	ditor-Treasurer's Offic	e of Todd Count	ty in Lon	g Pr	rairie, Minnesota as stated in the minutes of the		
board at said meeting. Witness my hand and seal:	ue and con	rect copy of said origin	iai record and of	i the who	ie th	nereof, and that said motion was duly passed by said		
<u> </u>						Seal		



Requestor to Complete:							
Type of Action Requested (Check one	e) <b>:</b>			]	Board Action Tracking Number:		
Action/Motion				(Issued by Auditor/Treasurer Office)			
Discussion	Resol	ution			20250828-05		
☐ Information Item	Other	•					
Agenda Topic Title for Publicat	tion:	Establish 202	26 County	y Auditor/Treasurer Salary			
Date of Meeting: August 28, 2025		Agenda Time F		5 Minute	es Consent Agenda		
Organization / Department Requesting	ng Action	n: Administratio	n				
Person Presenting Topic at Meeting:	: Jackie B	auer, County Co	oordinator				
Background: Supporting Documentation	n enclosed [	$\boxtimes$					
Establish and set the 2026 salary for	County A	Auditor/Treasur	er				
Options:							
•							
Recommendation:							
The Todd County Board of Commis	sioners ar	oproves the follo	owing by M	lotion:			
To adopt the attached resolution to s					y.		
			~				
Additional Information:	В	Budgeted:	Commen	<u>its</u>			
Financial Implications: \$		7					
Funding Source(s): Levy, fees for		∐Yes □No					
services, LGA and grant funding sou	1						
Attorney Legal Review:	l —	es Committee R			Finance Committee Review:		
Yes No N/A	☐ Yes	:	A		Yes No N/A		
Auditor/Treasurer Archival Purposes (	Only:						
Action Taken:	V	oting in Favor		Vo	oting Against		
Motion:		Byers			Byers		
Second:		Denny			Denny		
Passed Rollcall Vo	ote	Noska			Noska		
Failed	<u>-</u>	Neumann		Neumann			
Tabled Other:	Becker			Becker			
Official Certification	IN	lotes:					
STATE OF MINNESOTA}							
COUNTY OF TODD}							
I, Denise Gaida, County Auditor-Treasurer, Todd said County with the original record thereof on file					foregoing copy of the proceedings of the County Board of		
					e thereof, and that said motion was duly passed by said		
board at said meeting. Witness my hand and seal:							
					Seal		



### 2026 COUNTY AUDITOR/TREASURER SALARY

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

Denise Gaida, County Auditor/Treasurer



Requestor to Complete:						
Type of Action Requested (Check on	e):				<b>Board Action Tracking Number:</b>	
☐ Action/Motion       ☐ Report         ☐ Discussion       ☐ Resolution         ☐ Information Item       ☐ Other				(Issued by Auditor/Treasurer Office) 20250828-06		
Agenda Topic Title for Publica	tion:	<b>County Reco</b>	rder Budg	get Dis	cussion/Presentation	
Date of Meeting: August 28, 2025		Agenda Time I	Requested: 5	Minut	es Consent Agenda	
Organization / Department Requesti	ing Acti	on: County Reco	rder			
Person Presenting Topic at Meeting	: Kim B	osl, County Reco	order			
Background: Supporting Documentatio	n enclosed	d				
Options:						
•						
Recommendation:						
The Todd County Board of Commis	ssioners	approves the foll	owing by M	lotion:		
•						
		D 1 / 1				
Additional Information:		<b>Budgeted:</b>	Commen	ts		
Financial Implications: \$		☐Yes ☐No				
Funding Source(s):						
Attorney Legal Review:	Facilit	ties Committee R	eview:		Finance Committee Review:	
☐ Yes ☐ No ☐ N/A	$\square$ Y	es No No	A		☐ Yes ☐ No ☐ N/A	
	0.1					
Auditor/Treasurer Archival Purposes ( Action Taken:	Only:	Voting in Favor		1.77	oting Against	
Motion:		Byers		-   V	Byers	
Second:		Denny			Denny	
Passed Rollcall Vo	ote	Noska			Noska	
Failed		Neumann			Neumann	
Tabled	Becker			Becker		
Other:		Notes:		<u> </u>		
Official Certification	•					
STATE OF MINNESOTA}						
COUNTY OF TODD}  I. Denise Gaida. County Auditor-Treasurer. Todd	l County. M	linnesota hereby certify	that I have com	pared the	foregoing copy of the proceedings of the County Bo	
said County with the original record thereof on fi	le in the Au	uditor-Treasurer's Offic	e of Todd Count	ty in Long	Prairie, Minnesota as stated in the minutes of the	
1 0		rrect copy of said origin	nal record and of	f the whole	e thereof, and that said motion was duly passed by sa	
board at said meeting. Witness my hand and seal:						

Seal



Requestor to Complete:							
Type of Action Requested (Check one):			<b>Board Action Tracking Number:</b>				
☐ Action/Motion ☐	Report		(Issued by Auditor/Treasurer Office)				
Discussion	Resolution		20250828-07				
Information Item	Other		20230020 07				
Agenda Topic Title for Publication	n: Establish 202	25 County Reco	y Recorder Salary				
Date of Meeting: August 28, 2025	Agenda Time I	Requested: 5 Mir	nutes Consent Agenda				
Organization / Department Requesting	Organization / Department Requesting Action: Administration						
Person Presenting Topic at Meeting: Ja							
Background: Supporting Documentation en							
Establish and set the 2026 salary for Co							
Options:	·						
•							
Recommendation:							
The Todd County Board of Commission	ners approves the foll	owing by Motion	1:				
To adopt the attached resolution to set t							
4411	D 1 4 1	- ·					
Additional Information:	Budgeted:	Comments					
Financial Implications: \$							
Funding Source(s): Levy, fees for	⊠Yes □No						
services, LGA and grant funding source		•	E. C B .				
, , , , , , , , , , , , , , , , , , ,	acilities Committee R		Finance Committee Review:				
Yes No N/A	Yes No No	A	Yes No N/A				
Auditor/Treasurer Archival Purposes Only	y:						
Action Taken:	Voting in Favor		Voting Against				
Motion:	Byers		Byers				
Second:	Denny		Denny				
Passed Rollcall Vote	Noska		Noska				
Failed Tabled	Neumann  Decker		Neumann Becker				
☐ Tabled         ☐ Becker           ☐ Other:         Notes:			Becker				
Official Certification	riotes.						
STATE OF MINNESOTA}							
COUNTY OF TODD}	untry Minnagata hanahyy aantify	that I have someoned t	the formation come of the masses dimes of the County Doord of				
said County with the original record thereof on file in			the foregoing copy of the proceedings of the County Board of ong Prairie, Minnesota as stated in the minutes of the				
proceedings of said board and that the same is a true			hole thereof, and that said motion was duly passed by said				
board at said meeting. Witness my hand and seal:			Seal				



### 2026 COUNTY RECORDER SALARY

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

Denise Gaida, County Auditor/Treasurer



Requestor to Complete:						
Type of Action Requested (Check on	e):				Board Action Tracking Number:	
☐ Action/Motion ☐ Discussion ☐ Information Item	ort olution er	lution		(Issued by Auditor/Treasurer Office) 20250828-08		
Agenda Topic Title for Publica	tion:	<b>County Sher</b>	iff Budget Di	scus	ssion/Presentation	
Date of Meeting: August 28, 2025		Agenda Time	Requested: 5 M	linut	es Consent Agenda	
Organization / Department Requesti	ng Actio	on: County Sheri	iff		·	
Person Presenting Topic at Meeting						
Background: Supporting Documentation						
3 11						
Options:						
<u> </u>						
Recommendation:						
The Todd County Board of Commis	sioners	approves the foll	lowing by Moti	on:		
The read county Deard or commission	.51011415	upproved die ren				
	1		1			
Additional Information:		<b>Budgeted:</b>	Comments			
Financial Implications: \$		☐Yes ☐No				
<b>Funding Source(s):</b>						
Attorney Legal Review:	Facilit	ties Committee R	Review:		Finance Committee Review:	
☐ Yes ☐ No ☐ N/A		Yes No N/A		☐ Yes ☐ No ☐ N/A		
	<u> </u>					
Auditor/Treasurer Archival Purposes	Only:	** · * *		T = 7		
Action Taken:		Voting in Favor		V	oting Against	
Motion:		Byers		┵	Byers	
Second:  Passed Rollcall Vo	2 t 2	Denny Noska		╁┾	Denny Noska	
Failed Rollcan Vo	sie	Neumann		╂⊨	Neumann	
Tabled	Becker		Becker			
Other:	Notes:			Decker		
Official Certification		Tiotes.				
STATE OF MINNESOTA}						
COUNTY OF TODD}	G	f: , 1 1 .:c	41 4 7 1	1.4		
					foregoing copy of the proceedings of the County Board Prairie, Minnesota as stated in the minutes of the	
proceedings of said board and that the same is a	true and co				e thereof, and that said motion was duly passed by said	
board at said meeting. Witness my hand and seal:						

Seal



Requestor to Complete:					
Type of Action Requested (Check one	r):		<b>Board Action Tracking Number:</b>		
Action/Motion	Report		(Issued by Auditor/Treasurer Office)		
Discussion	Resolution		20250828-09		
Information Item	Other		20230020 07		
A 1 T ' T'41 6 D 11' 4	E 4 11: 1 20	26.6.4.61	·ec c 1		
Agenda Topic Title for Publicat		26 County Sh	· ·		
Date of Meeting: August 28, 2025		Requested: 5 M	Inutes Consent Agenda		
Organization / Department Requesting					
Person Presenting Topic at Meeting:	Jackie Bauer, County C	Coordinator			
<b>Background:</b> Supporting Documentation	$_{ m i}$ enclosed $igwidz$				
Establish and set the 2026 salary for	County Sheriff				
Options:					
Recommendation:					
The Todd County Board of Commiss	sioners approves the fol	lowing by Moti	on:		
To adopt the attached resolution to s					
Additional Information:	<b>Budgeted:</b>	Comments			
Financial Implications: \$					
Funding Source(s): Levy, fees for	⊠Yes □No				
services, LGA and grant funding sou					
Attorney Legal Review:	Facilities Committee F		Finance Committee Review:		
Yes No N/A	Yes No No	/A	Yes No N/A		
Auditor/Treasurer Archival Purposes O	Only:				
Action Taken:	Voting in Favor		Voting Against		
Motion:	Byers		Byers		
Second:	Denny		Denny		
Passed Rollcall Vo			Noska		
Failed	Neumann		Neumann		
Tabled	Becker		Becker		
Official Contification	Notes:				
Official Certification STATE OF MINNESOTA}					
COUNTY OF TODD}					
			ed the foregoing copy of the proceedings of the County Board		
			Long Prairie, Minnesota as stated in the minutes of the whole thereof, and that said motion was duly passed by said		
board at said meeting. Witness my hand and seal:	-F)		,, <u>F</u>		
			Sea		



## 2026 COUNTY SHERIFF SALARY

WHEREAS, the Todd County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and;

WHEREAS, the Todd County Board of Commissioners considered the duties and responsibilities of each individual position; and

WHEREAS, the Todd County Board of Commissioners considered the salaries of elected officials in other

comparable counties; and
<b>NOW, THEREFORE BE IT RESOLVED,</b> that the Todd County Board of Commissioners approve setting the County Sheriff salary at \$ in 2026.
STATE OF MINNESOTA } COUNTY OF TODD }
I, Denise Gaida, Todd County Auditor/Treasurer, hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Auditor-Treasure Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board at meeting duly held on August 28 <sup>th</sup> , 2025, and that the same is a true and correct copy of said original record at of the whole thereof, and that said resolution was duly passed by said board at said meeting. Witness my har and seal this 28 <sup>th</sup> day of August, 2025.
Denise Gaida, County Auditor/Treasurer