



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

BOARD OF COMMISSIONERS Regular Board Meeting Agenda

Tuesday, September 2, 2025

9:00 AM

*Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)

Public Comment Period: 8:45 a.m.

Agenda Item #		Agenda Time:
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:02
4	Potential Consent Items	9:03
4.1	Meeting Minutes - August 19th, 2025	
4.2	Resignation of Summer Help - Brandon Cline 08/20/2025	
4.3	Resignation of Summer Help - Chet Hudalla 08/20/2025	
4.4	Resignation - Eligibility Worker Ryan Rhodes 08/22/2025	
4.5	Resignation - Resource Navigator/Interpreter Elizabeth Rodriguez Partida 09/05/2025	
4.6	Hire Eligibility Worker - Nicholas Katehis Start date: TBD	
4.7	Hire Social Worker Intern - Ryan Rhodes Start date: TBD	
4.8	Gambling Permit - NWTF Struttin Blackbeards 11/01/2025	
5	County Auditor-Treasurer	9:05
5.1	Auditor Warrants - August 2025	
5.2	Commissioner Warrants	
5.3	Health & Human Services Commissioner Warrants	
5.4	Health & Human Services SSIS Warrants	
5.5	Transfer of Funds - County Ditch Inspector Hours	
5.6	County Fee Schedule Hearing Date	
6	Public Works	9:10
6.1	2025 Fall Road Meeting - Setting Date	
7	Long Prairie Hockey Association	9:15
7.1	Long Prairie Hockey Association - Expo Building Access	
8	Solid Waste	9:20
8.1	Comments Letter for C&D Proposed Rules	
9	Health & Human Services	9:30
9.1	Elimination of PERA Phased Retirement Eligibility Worker Position	
10	Administration	9:35
10.1	Elimination of Coordinator On Aging Position	
10.2	Discontinuation of Rep Payee Services	
11	Finance Committee	9:40
11.1	Fiscal Year 2026 Funding Reduction to the New Long Prairie Shop Savings Account	
11.2	2026 Preliminary Levy	
11.3	Truth in Taxation Hearing - Date Establishment	

over



BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

Standing Reports

County Auditor-Treasurer Report

County Attorney Report

County Coordinator's Report

County Commissioners' Report

Recess



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250902-01
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Meeting Minutes Approval - August 19th, 2025	
Date of Meeting: September 2 nd , 2025	Agenda Time Requested:	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Minutes for the following meetings are attached: August 19 th , 2025		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Todd County Board of Commissioner's Meeting Minutes for August 19 th , 2025 as presented.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 19th, 2025*

Public Comment

Roger Plombon expressed concerns regarding the proposed CUP for a campground on County Road 47 including seasonal concerns for hunting setbacks and road safety concerns.

Gloria Plombon expressed concerns regarding the proposed CUP for a campground on County Road 47 including septic tank locations and road safety concerns.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19th day of August, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with a noted correction to the August 5th, 2025 meeting minutes.

Consent Agenda

On motion by Denny and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 31st, 2025 and August 5th, 2025 as presented.

To approve the hire of Idania Montanez to fill the open Eligibility Worker position. Grade F/6, Step A, \$25.46. Start date: TBD

Approve the resignation of Eligibility Worker Cynthia Wardien, effective August 15th, 2025.

Accept the resignation of FT Jailer Connie Spanswick effective 8/9/2025.

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404024 through 404042 in the amount of \$13,727.22 and (Regular) 59139 through 59170 in the amount of \$133,783.83 for a total of \$147,511.05.

On motion by Becker and second by Neumann, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806737 through 806794 and (Regular) 713296 through 713338 for a total of \$38,969.78.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601757 through 601776 and (Regular) 518552 through 518576 for a total amount of \$155,542.83.

Public Works

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

**FINAL PAYMENT AUTHORIZATION – 2025 DUST CONTROL CONSTRUCTION
CONTRACT**

WHEREAS, the contract with Knife River Corporation for a 2025 Dust Control Construction Contract known as CP 77-25-08 located on various county roads in Todd County in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2025 with the value of the total work certified being \$117,975.69, and;

WHEREAS, partial payments amounting to \$112,076.91 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$5,898.78 still remains to be paid to Knife River Corporation.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the attached Cooperative Construction Agreement with Ward Township for the replacement of Bridge R0405.

Facilities

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote with Noska abstaining: To approve Chad Twardowski Excavating for a cost of \$7,400 for the annex 2 excavation of the sewer line.

County Ditch/Ag Inspector

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the CAI pursuing the County Agricultural Inspector Grant by submitting an application.

Initiative Foundation

Carl Newbanks presented an update to the County Board of projects and initiatives happening in Todd County supported by this foundation.

Great River Regional Library

Karen Pundsack, Executive Director and Amy Anderson, Assoc. Director-Accounting presented information regarding GRRL's proposed 2026 budget for the board's consideration and discussion.

County Sheriff

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Purchase the radio package that includes 2 portable and 2 in squad radios from Motorola for a price of approximately \$23,320.38.



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Planning & Zoning

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the rezoning of the identified parcels 21-0018900, 21-0018909 and a portion of 21-0018908 from R-2 to AF-1 with the following conditions.

1. Establishment of a feedlot shall require registering with the County Feedlot Program.
2. Livestock fencing shall be constructed to NRCS practice standards and kept in proper working order at all times.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: Approval of the attached Local Cooperative Agreement expiring on June 30, 2026.

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish a 17 site seasonal campground with a 40'x40' office building on parcel 11-0027400 with the conditions below.

1. All campsites shall be provided with connection to a compliant septic system.
2. Installation of an approved septic system prior to the start of operation.
3. Establishment of a 911 address number and placement of a physical sign for emergency services.
4. Applicant shall obtain a Construction Stormwater Permit prior to the start of any construction on the campground.
5. Grading of the land and construction of the central office facility must be conducted in a fashion that directs stormwater away from the public roadway.
6. The campground shall be limited to seasonal operation. The campground is restricted to opening no earlier than May 15th and closing for the season no later than September 30th.
7. Campground shall maintain no less than 50% common open space.
8. Applicant shall work with the Soil and Water Conservation District to establish a storm water management plan for the entire site.
9. No RV unit or Park Model shall exceed a total of 400 square feet measured at its largest horizontal projection.
10. Installation of a traffic warning sign to the south of the campground entrance. Signage shall be installed by Todd County and reimbursed to the County by the land owner.
11. Applicant shall abide by all other applicable standards including but not limited to the Minnesota Department of Health.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish an indoor horse riding arena with 4 camping sites on parcel 12-0030200 with the conditions below.

1. Total campsites shall be limited to 4. Additional campsites shall require the review of the Planning Commission.
2. There shall be no parking within the road right of way.
3. There shall be no loading or unloading of animals or supplies within the road right of way.
4. Bathroom facilities and storm shelter shall be provided for all campsite attendees.
5. Garbage disposal shall be provided on the site.
6. No recreational vehicle (including any RV, UTV, ATV, livestock trailer, towing vehicle, or similar items not titled to the CUP applicant), whether occupied or unoccupied, may be situated on any property permitted under this CUP for more than 16 nights out of any calendar month. (A night is defined as being on-site anytime between 11 pm and 5 am.)
7. Applicant shall obtain a SWPPP for 1 acre or more of disturbance on the site.
8. Establishment of driveways shall be approved by the local township board.

9. Upon sale of either property identified in the CUP, the County shall conduct a review to verify compliance.
10. Applicant shall abide by all other applicable federal, state, and local standards.
11. A review shall be conducted of the CUP after 2 years of operation.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to rebuild an existing electric transmission line and substation on parcels 07-0039200 and 07-0039201 with the condition below.

1. Applicant shall abide by all other applicable federal, state, and local standards.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish a salvage yard on parcel 03-0004000 with the conditions below.

1. Business shall be limited to no greater than 40 salvage vehicles on site at any time.
2. Off street parking shall be provided for all business traffic.
3. All business signage shall be placed outside of the road right of way.
4. All waste/automotive fluids must be disposed of in a manner that complies with all applicable federal, state, and local standards.
5. Vegetative screening shall always be maintained on the north, east, and south sides of the salvage yard to provide screening from the roadway and neighboring properties.
6. Open business hours shall be limited to 8 AM to 7 PM Monday through Saturday.
7. Applicant abide by all other applicable Federal, State, and local standards.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish a woodworking business on parcel 20-0001700 with the conditions below.

1. Outdoor storage of products shall be allowed but shall be conducted in compliance with Section 9.01B of the Todd County Planning and Zoning Ordinance.
2. There shall be no loading or unloading of materials within the road right of way.
3. Adequate space shall be provided for off-street parking of all business traffic.
4. Applicant shall abide by all other applicable federal, state, and local standards.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish temporary family housing on parcel 05-0022500 with the condition below.

1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and grant the CUP to establish a schoolhouse on parcel 20-0036500 with the conditions below.

1. Submittal of an approved plan for septic compliance on this site.
2. All new driveway accesses must be approved by the road authority prior to installation.
3. School signage shall be installed with location recommended by Todd County Public Works. Signs shall be installed by the County and reimbursed to the County by the land owner.

Health & Human Services

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve Administrative Assistant II - Bilingual job description revision.

On motion by Becker, the agenda item 13.2 Revise Health & Human Services Organizational Structure, Administrative Assistant II Position was tabled.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the Finance Committee, Dept Head and County Picnic. Mobile Home taxes due on September 2nd. Notification of special election happening on November 4th for Upsala school district. Preparation of fall reporting and truth in taxation notices has begun.

County Coordinator's Report

The County Coordinator reported attending Finance Committee, Interviews, TWCC, MACA, Paycom and the County Picnic. Extended thanks to Todd County businesses for their donations to the picnic event.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Noska attended the TWCC and County Picnic.

Commissioner Denny attended the County Picnic, Finance Committee and Personnel Committee meetings.

Commissioner Becker attended the County Picnic, Rainbow Rider groundbreaking & regular and TWCC meetings.

Commissioner Neumann attended Get to Know your Rep, Rainbow Rider groundbreaking & regular, Long Prairie Airport, PH Advisory, County Picnic, and Veteran Recognition banquet meetings. Extended thanks to Finance Committee for their continued hard work. Called to attention County Policy regarding Office Hours for county business.

Commissioner Byers attended the Planning Commission, TCDC, Long Prairie Airport, Personnel, Dept Head, Facilities, Finance and Park Board meetings.

Adjourn

On motion by Becker and second by Noska, the meeting was adjourned for the month of August 2025.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
A.W. RESEARCH LABORATORIES, INC.	\$ 4,980.00
ALEX GLASS & GLAZING INC	\$ 4,076.20
CENTRAL APPLICATORS INC	\$ 3,269.00
CROSBY AND SONS CONSTRUCTION	\$ 12,431.04
DAKOTA WHOLESALE TIRE	\$ 6,336.00
LONG PRAIRIE PLUMBING & HTG INC	\$ 3,500.00
MORRIS ELECTRONICS INC	\$ 10,210.20
STREICHER'S	\$ 4,775.43
TODD SOIL & WATER CONS DIST	\$ 75,691.50
TRISTAR POWER SOLUTIONS	\$ 7,719.00
41 PAYMENTS LESS THAN 2000	\$ 14,522.68
Total:	\$ 147,511.05

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
MCIT	\$ 2,500.00



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PETERSON/JENA	\$	3,300.00
88 PAYMENTS LESS THAN 2000	\$	29,601.71
11 PAYMENTS LESS THAN 2000	\$	3,568.07
Total:	\$	38,969.78

VENDOR NAME	AMOUNT
# 17598	\$ 4,836.00
CENTRAL MN MENTAL HEALTH CTR	\$ 3,000.00
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 5,844.00
GERARD TREATMENT PROGRAMS	\$ 9,367.89
HEARTLAND GIRLS RANCH	\$ 19,763.15
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 3,844.62
MERIDIAN SERVICES INC	\$ 2,204.54
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 33,582.60
PINE MANORS INC	\$ 2,400.00
PORT OF CROW WING BOYS HOME	\$ 11,062.92
STEP	\$ 6,617.28
# 16359	\$ 2,242.54
TRI-COUNTY COMMUNITY CORRECTIONS	\$ 3,072.80
VALLEY LAKE BOYS HOME INC	\$ 21,648.00
WEST CENTRAL REG JUVENILE CTR	\$ 7,884.90
30 PAYMENTS LESS THAN 2000	\$ 18,171.59
Total:	\$ 155,542.83



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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-02
Agenda Topic Title for Publication:		Resignation of Summer Help - Brandon Cline
Date of Meeting: 09/02/2025		Agenda Time Requested: 5 minutes ☒ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer		
Background: Supporting Documentation enclosed ☒		
Brandon Cline has submitted his resignation for the Public Works Summer Help position effective 08/20/2025.		
Options:		
#1 Accept Brandon Cline resignation effective 08/20/2025.		
#2 Do not accept Brandon Cline resignation.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Accept Brandon Cline resignation effective 08/20/2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 0.00 Funding Source(s): Fund 3	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



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Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-03
Agenda Topic Title for Publication:		Resignation of Summer Help - Chet Hudalla
Date of Meeting: 09/02/2025		Agenda Time Requested: 5 minutes ☒ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer		
Background: Supporting Documentation enclosed ☒		
Chet Hudalla has submitted his resignation for the Public Works Summer Help position effective 08/20/2025.		
Options:		
#1 Accept Chet Hudalla resignation effective 08/20/2025.		
#2 Do not accept Chet Hudalla resignation.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Accept Chet Hudalla resignation effective 08/20/2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 0.00 Funding Source(s): Fund 3	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-04
Agenda Topic Title for Publication:		Resignation - Eligibility Worker Ryan Rhodes
Date of Meeting: 9/2/2025	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och (consent item)		
Background: Supporting Documentation enclosed ☐		
Ryan Rhodes has resigned from his position as Eligibility Worker in the Financial Support Services Unit, effective August 22 nd , 2025.		
Options:		
1. Approve the resignation of Eligibility Worker Ryan Rhodes, effective August 22 nd , 2025.		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the resignation of Eligibility Worker Ryan Rhodes, effective August 22 nd , 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 11- Social Services	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-05
Agenda Topic Title for Publication:		Resignation - Resource Navigator/Interpreter Elizabeth Rodriguez Partida
Date of Meeting: 9/2/2025	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och (consent item)		
Background: Supporting Documentation enclosed ☐		
Elizabeth Rodriguez Partida has resigned from her position as Resource Navigator/Interpreter in the Community Helath Unit, effective September 5 th , 2025.		
Options:		
1. Approve the resignation of Resource Navigator/Interpreter Elizabeth Rodriguez Partida, effective September 5 th , 2025.		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the resignation of Resource Navigator/Interpreter Elizabeth Rodriguez Partida, effective September 5 th , 2025.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s): 11- Social Services	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



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☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-06
Agenda Topic Title for Publication:	Hire Eligibility Worker - Nicholas Katehis	
Date of Meeting: 9/2/2025	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och		
Background: Supporting Documentation enclosed ☐		
An open Eligibility Worker position exists within the Financial Services Unit. Interviews were conducted and it is recommended to hire applicant Nicholas Katehis to fill the open position. Start date: TBD		
Options:		
1. To approve the hire of Nicholas Katehis to fill the open Eligibility Worker position. Grade F/6, Step B, \$26.18. Start date: TBD		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the hire of Nicholas Katehis to fill the open Eligibility Worker position. Grade F/6, Step B, \$26.18. Start date: TBD		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 26.18/hr Grade F/6, Step B Funding Source(s): 11-Social Services	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-07
Agenda Topic Title for Publication:		Hire Social Worker Intern - Ryan Rhodes
Date of Meeting: 9/2/2025	Agenda Time Requested: 5 min	☒ Consent Agenda
Organization / Department Requesting Action: Health & Human Services		
Person Presenting Topic at Meeting: Jackie Och		
Background: Supporting Documentation enclosed ☐		
An open Social Worker Intern position exists within the Adult Services Unit. Interviews were conducted and it is recommended to hire applicant Ryan Rhodes to fill the open position. Start date: TBD		
Options:		
1. To approve the hire of Ryan Rhodes to fill the open Social Worker Intern position.		
2. Not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the hire of Ryan Rhodes to fill the open Social Worker Intern position.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 15.00/hr Funding Source(s): 11-Social Services	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250902-08
Agenda Topic Title for Publication:		Gambling Permit - NWTF Struttin Blackbeards
Date of Meeting: September 2 nd , 2025	Agenda Time Requested:	☒ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Application has been filed in the Auditor-Treasurer's Office.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve a gambling permit for the NWTF Struttin Blackbeards to hold a raffle event at the Little Sauk Legion in Little Sauk Township at the address of 16268 County 50, Long Prairie, MN on November 1 st , 2025.		
Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A
Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	
Official Certification		
STATE OF MINNESOTA} COUNTY OF TODD} I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:		
		Seal



GAMBLING PERMIT – NWTF STRUTTIN BLACKBEARDS

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTF Struttin Blackbeards through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTF Struttin Blackbeards to hold a raffle event at the Little Sauk Legion in Little Sauk Township at the address of 16268 County 50, Long Prairie, MN on November 1st, 2025.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-09
Agenda Topic Title for Publication:	Auditor Warrants - August 2025	
Date of Meeting: September 2 nd , 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printout has been sent to the Commissioners and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: to approve the August 2025 Auditor Warrants number (ACH) 905269 through 905347 in the amount of \$560,964.43 (Manual) 1113 through 1123 in the amount of \$114,136.11 and (Regular) 244894 through 245031 in the amount of \$1,373,327.02 for a total of \$2,048,427.56.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Auditor Warrants for Publication
August 2025

Vendor Name	Amount
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
LONG PRAIRIE OIL COMPANY	\$ 5,079.64
PAYCOM PAYROLL, LLC	\$ 5,209.17
PETERS LAW OFFICE, P.A.	\$ 6,405.75
VERIZON	\$ 5,376.87
38 PAYMENTS LESS THAN 2000	\$ 20,714.09
BARR ENGINEERING COMPANY	\$ 2,371.00
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 4,851.31
CARD SERVICES COBORNS	\$ 3,944.43
CENTRA CARE	\$ 12,714.58
COUNTIES PROVIDING TECHNOLOGY	\$ 8,006.00
FLEET SERVICES/WEX BANK	\$ 8,202.99
HEALTH PARTNERS DENTAL	\$ 8,389.24
HY-TEC CONSTRUCTION	\$ 676,744.18
LAKES AREA BLASTING	\$ 52,000.00
LITTLE BIRCH LAKE ASSOCIATION	\$ 2,139.55
LONG PRAIRIE SANITATION INC	\$ 11,144.34
MADDEN GALANTER HANSEN, LLP	\$ 4,655.85
MN DEPT OF FINANCE	\$ 9,265.00
MORRISON COUNTY	\$ 38,031.34
POPE DOUGLAS SOLID WASTE MANAGEMENT	\$ 23,501.22
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 93,473.61
SHIRLEY'S GAS & GROCERIES INC	\$ 3,943.62
STEP	\$ 12,314.38
TODD CO AUD-TREAS	\$ 9,509.50
VOYANT COMMUNICATIONS, LLC	\$ 3,380.08
WEST CENTRAL TECH SERVICE AREA	\$ 7,702.62
33 PAYMENTS LESS THAN 2000	\$ 15,876.80
AITKIN COUNTY	\$ 4,757.41
CARDMEMBER SERVICE	\$ 2,502.92
CTC	\$ 5,300.90
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
IDEAL CONSTRUCTION LLC	\$ 6,550.00
JS EVENT RENTAL	\$ 2,242.50
MINNESOTA POWER	\$ 16,605.70
PRO-TAINER INC	\$ 37,365.00
THIELEN/MARK AND LOU ANN	\$ 14,228.79
WATERGUARDS LLC	\$ 29,516.25
47 PAYMENTS LESS THAN 2000	\$ 19,721.56
EBSO INC	\$ 308,577.00
FRANKLIN OUTDOOR ADVERTISING COMPANY	\$ 5,717.00
JENKINS IRON & STEEL INC	\$ 35,680.00
KNIFE RIVER CORP	\$ 5,898.78
LAKES AREA BLASTING	\$ 20,000.00
NORTH AMERICAN TRAILER	\$ 250,484.00
TOWER GARDEN LLC	\$ 2,770.00
TWARDOWSKI EXCAVATING INC	\$ 7,400.00
WEST CENTRAL REG JUVENILE CTR	\$ 26,954.00
WEX BANK-SINCLAIR	\$ 2,381.71
25 PAYMENTS LESS THAN 2000	\$ 13,752.20
SCHOOL DISTRICT 213	\$ 7,644.86
SCHOOL DISTRICT 2170	\$ 4,575.53
SCHOOL DISTRICT 2753	\$ 4,653.80
SCHOOL DISTRICT 787	\$ 11,801.62
TOWN OF BIRCHDALE	\$ 2,654.65
TOWN OF GORDON	\$ 3,676.49
TOWN OF WARD	\$ 2,747.16
TOWN OF WEST UNION	\$ 2,539.96
20 PAYMENTS LESS THAN 2000	\$ 10,269.50
US BANK	\$ 7,108.64
MN DEPT OF REVENUE	\$ 3,069.00
MN DEPT OF REVENUE	\$ 97,309.32
MN DEPT OF REVENUE	\$ 3,058.00
8 PAYMENTS LESS THAN 2000	\$ 3,591.15
TOTAL:	\$ 2,048,427.56



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-10
Agenda Topic Title for Publication:		Approve Commissioner Warrants
Date of Meeting: September 2nd, 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printout has been sent to the Commissioners and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Commissioner Warrants number (ACH) 404043 through 404064 in the amount of \$39,634.45 and (Regular) 59171 through 59201 in the amount of \$19,584.28 for a total of \$59,218.73.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

RACHEL

8/28/25 10:21AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION
Warrants Approved On 9/02/2025 For Payment 9/05/2025

<u>Vendor Name</u>	<u>Amount</u>
LONG PRAIRIE LEADER	2,448.00
METAL CULVERTS INC.	26,795.20
OLSON'S TRUCK & TRACTOR SER	3,607.50
SUMMIT COMPANIES	2,386.00
ZIEGLER INC	4,147.61
48 Payments less than 2000	19,834.42
Final Total:	59,218.73



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-11
Agenda Topic Title for Publication:		Health & Human Services Commissioner Warrants
Date of Meeting: September 2 nd , 2025		Agenda Time Requested: 2 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services Commissioner Warrants number (ACH) 806795 through 806822 and (Regular) 713339 through 713374 for a total of \$73,539.84.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

HANNAH

8/27/25 10:24AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION
Warrants Approved On 9/02/2025 For Payment 9/05/2025

<u>Vendor Name</u>	<u>Amount</u>
GREATER MN FAMILY SRVS INC	2,928.80
MCIT	10,000.00
RURAL MN CEP INC	15,755.57
TODD COUNTY AUDITOR TREASURER	15,096.10
51 Payments less than 2000	17,294.89
Final Total:	61,075.36

ADRIANA

8/27/25 11:56AM

**** Todd County ****

WARRANTS FOR PUBLICATION



Page 1

Cutoff 2000

Report Sequence: 1 - Vendor Name



WARRANTS FOR PUBLICATION
Warrants Approved On 9/02/2025 For Payment 9/05/2025

<u>Vendor Name</u>	<u>Amount</u>
TODD COUNTY MONEY MANAGEMENT	8,000.00
8 Payments less than 2000	4,464.48
Final Total:	12,464.48



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-12
Agenda Topic Title for Publication:	Health & Human Services SSIS Warrants	
Date of Meeting: September 2 nd , 2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
Printouts have been sent for Commissioners to review and Warrants for Publication are attached.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the Health & Human Services SSIS Warrants number (ACH) 601777 through 601790 and (Regular) 518577 through 518599 for a total amount of \$118,815.87.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Warrants for Publication

Payment Date:

9/5/2025

Approval Date:

9/2/2025

<u>Vendor name or #</u>	<u>Amount</u>
180 DEGREES INC	2264.92
GREATER MN FAMILY SRVS INC	5248.50
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	6772.22
MERIDIAN SERVICES INC	2156.01
NORTH HOMES CHILDRENS & FAMILY SERVICES	34702.02
NORTHWOD CHILDRENS SERVICES	8879.64
RESOURCE TRAINING & SOLUTIONS	4446.00
VILLAGE RANCH INC	30117.13
WEST CENTRAL REG JUVENILE CTR	8098.00
WILSON/KATHLEEN	2068.65
	\$14,062.78

Final Total

\$118,815.87



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250902-13
Agenda Topic Title for Publication:		Transfer of Funds - County Ditch Inspector Hours
Date of Meeting: September 2, 2025		Agenda Time Requested: 2 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Auditor-Treasurer		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: <i>Supporting Documentation enclosed</i> ☒		
The assessment cycle for County Ditch expenses closes annually on June 30 th . The tracked hours of the Ditch Inspector's work on specific ditches is accumulated and requires transfer as an an expense to each ditch system on an annual basis to align with accounting standards per the County Board's past practice and resolution.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the attached resolution to transfer \$5,477.50 from Fund 40-County Ditch Fund to Fund 01-General Revenue Fund, County Ditch Inspector's Depoartment, which is the time the Ditch Inspector worked on County Ditches per the attached list.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 5,477.50 Funding Source(s): Fund 40-Co Ditches	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official CertificationSTATE OF MINNESOTA}
COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2024 through June 30, 2025 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,005.00 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

Todd County Ditch Inspector
July 1, 2024 - June 30, 2025 Hourly Allocation to Ditches

Ditch Number	Hours	Rate per hour	Dollar amount
CD4	10.50	\$35.00	\$367.50
CD5	0.50	\$35.00	\$17.50
CD7	1.00	\$35.00	\$35.00
CD8	4.50	\$35.00	\$157.50
CD15	0.50	\$35.00	\$17.50
CD16	1.50	\$35.00	\$52.50
CD18	1.00	\$35.00	\$35.00
CD19	0.50	\$35.00	\$17.50
CD20	4.00	\$35.00	\$140.00
CD21	1.50	\$35.00	\$52.50
CD25	12.00	\$35.00	\$420.00
CD27	5.00	\$35.00	\$175.00
CD29	3.00	\$35.00	\$105.00
CD30	3.00	\$35.00	\$105.00
CD31	4.00	\$35.00	\$140.00
CD32	6.00	\$35.00	\$210.00
CD36	1.00	\$35.00	\$35.00
CD40	8.50	\$35.00	\$297.50
CD41	66.00	\$35.00	\$2,310.00
CD42	11.50	\$35.00	\$402.50
CD43	1.50	\$35.00	\$52.50
CD44	1.00	\$35.00	\$35.00
CD45	7.50	\$35.00	\$262.50
JD6	0.50	\$35.00	\$17.50
JD8	0.50	\$35.00	\$17.50
Totals	156.50	\$35.00	\$5,477.50

Total to be transferred

\$5,477.50



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250902-14
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	County Fee Schedule Hearing Date
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Date of Meeting: September 2, 2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Auditor-Treasurer
--

Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer
--

Background: Supporting Documentation enclosed ☐

Todd County is in the process of updating the County Fee Schedule to be implemented for 2026 and is required by law to hold a public hearing to gather any public input on the proposed fees prior to adoption.

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To set the County Fee Schedule Public Hearing for October 7, 2025 to begin at 9:15 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☒ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}
COUNTY OF TODD}
I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion	☐ Report	20250902-15
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	2025 Fall Road Meeting - Setting Date	
Date of Meeting: 09/02/2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Public Works		
Person Presenting Topic at Meeting: Loren Fellbaum, County Engineer		
Background: Supporting Documentation enclosed ☒		
Request to set date for the 2025 Fall Road Meeting.		

Options:
#1 Set the 2025 Fall Road Meeting for one of the following dates and times: November 6th, 10th, 17th, 19th, 20th, 24 th , 25th (all at 9:00 AM at the Long Prairie Shop)
#2 Do not have a 2025 Fall Road Meeting
Recommendation:
The Todd County Board of Commissioners approves the following by Motion: Set the 2025 Fall Road Meeting for November __, 2025 at 9:00 AM at the Long Prairie Shop.

Additional Information:	Budgeted:	Comments
Financial Implications: \$ 0.00 Funding Source(s): Fund 3	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:		
Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification
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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion	☐ Report	20250902-16
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Long Prairie Hockey Association - Expo Building Access
--	---

Date of Meeting: September 2 nd , 2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Long Prairie Hockey Association
--

Person Presenting Topic at Meeting:

Background: Supporting Documentation enclosed ☐

The Long Prairie Hockey Association is requesting early access to assist with setup and preparation for the upcoming Hockey season. The current terms of their lease with Todd County states possession will commence on September 15th, 2025. The Long Prairie Hockey Association is requesting access beginning on September 12th, 2025.

Options:

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:
To grant the Long Prairie Hockey Association additional access to the Todd County Expo Building for hockey season preparations beginning September 12th, 2025 with waiving of any additional rental fees. Utilities reimbursement will be provided by the Long Prairie Hockey Association for this additional timeframe.

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☐ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-17
Agenda Topic Title for Publication:	Comments Letter for C&D Proposed Rules	
Date of Meeting: September 2, 2025	Agenda Time Requested: 10 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Solid Waste		
Person Presenting Topic at Meeting: Mike Eberle and Chris McConn		
Background: <i>Supporting Documentation enclosed</i> ☒		
The Minnesota Pollution Control Agency published proposed rule revisions for Construction and Demolition (C&D) landfills. Department staff have prepared the attached draft letter commenting on the rule revisions.		
Options:		
1. Authorize Solid Waste Director to submit comments to the MPCA.		
2. Do not authorize solid waste director to submit comments to the MPCA		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Authorize Solid Waste Director to submit comments to the MPCA.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

TODD COUNTY SOLID WASTE

30433 US 71

Browerville, MN 56438

Phone: 320-594-2210

Fax: 320-594-3022

September 2, 2025

Mr. Jon Buck - DRAFT
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

**Re: 40952 Minnesota Pollution Control Agency (MPCA) CDL Rule
CAH Docket No. 21-9003-40952**

Dear Mr. Buck:

On behalf of the Todd County, I am submitting comments on the Construction and Demolition proposed rule revisions.

The County appreciates the years of effort put forth to collaborate with stakeholders prior to publishing draft rule revisions. As a former member of the Rule Advisory Panel (RAP), I can attest the MPCA has provided copious opportunity to discuss this topic. Todd County greatly values its natural resources and works hard to protect the health of humans and the environment in its own backyard.

The rules as drafted have several features that will harm Todd County. I believe that is not the exception, but rather the norm for most counties in greater Minnesota. It hurts Todd County because:

- The transition timing (eight years) is too fast.
- It creates unintended consequences within the solid waste management tax law. This includes a potential 2500% increase in tax on C&D waste.
- The MPCA is generally incorporating a variety of MSW and Industrial waste related solid waste rules to C&D waste without updating them. This includes financial assurance and post closure. These rules have not been maintained and need to be revised before application to C&D waste.
- The financial assurance and post-close elements of the rules are outdated. They needed to be reviewed and updated before being applied to C&D

I. Transition Timing

The draft rules provide C&D landfill owners the following timelines:

- a. One year to submit a transition schedule
- b. Up to Eight years to close an unlined landfill



Minnesota Counties are charged with the responsibility to manage all solid waste generated within their respective borders. Through discussion within the solid waste community, it is clear that most unlined (private and county) landfills would close (in greater Minnesota) if this rule is ratified. As discussed with the MPCA, the general scope of work for each county as a result of this rule includes:

- a. Generate a transition schedule (for MPCA approval)
- b. Revise Solid Waste Management Plan (for MPCA approval)
- c. Create a regional joint powers authority or solid waste district to provide a regional program for C&D waste management (since lined landfills are much more expensive and are not economically feasible without regional scale).
- d. After forming a regional group:
 - i. Obtain Financing
 - ii. Establish market securities and update ordinances
 - iii. Retain consultants
 - iv. Site a regional landfill
 - v. Permit regional landfill
 - vi. Design and Construct the first lined cell.

Todd County is already involved in regional solutions in multiple ways. It is part of a regional household hazardous waste program. It is part of a three county film plastic collection program. It is part of a five-county joint powers authority that owns and operates a resource recovery facility. It utilizes staff from another county for solid waste management. From this experience, we know that the aforementioned list of actions will take far more than eight years to do well.

II. State Tax Law

The solid waste management tax on C&D waste is \$0.60 per cubic yard. For MSW, it is 9.75% of the cost of disposal, collection and transfer. In Todd County, that is about \$15 per cubic yard. The state tax law requires C&D waste be taxed at MSW rates if co-mingled in a landfill. That is a 2500% increase.

III. Comprehensive MSW, C&D and Industrial Waste Rules

The new rules create three very similar programs for three different wastes. This is based on old and arbitrary decisions that should be reviewed and updated.



IV. Financial Assurance

The financial assurance requirements used for MSW and Industrial landfills have essentially been applied to C&D waste. There are numerous weaknesses to the rule that are easy to correct. Attached is a detailed explanation.

V. Errata

Attached are several additional items that should be considered prior to finalization of the proposed rule.

There are significant opportunities to improve the solid waste rules for the benefit of all Minnesota. We respectfully request MPCA staff to go back to recommendations provided by the RAP and other stakeholders to correct the issues provided herein. Our recommendations include:

- a. Provide 15-year transition schedule
- b. Work with Legislature to revise solid waste management tax so that C&D waste taxation does not change if co-mingled with MSW.
- c. Make the solid waste rules more comprehensive for MSW, C&D and Industrial waste as described in the attached.
- d. Revise financial assurance and closure rules as described in the attached.

Thank you for your attention to these important matters. If you have any questions, please contact me at 218-998-8904 or cmcconn@ottertailcounty.gov.

Sincerely,

Chris McConn, P.E.
Solid Waste Director

cc: Todd County Board of Commissioners
Todd County Solid Waste Committee
Mike Eberle, Todd County Solid Waste Supervisor



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion	☐ Report	20250902-18
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Elimination of PERA Phased Retirement Eligibility Worker Position
--	--

Date of Meeting: 9/2/2025	Agenda Time Requested: 5 mins	☐ Consent Agenda
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Organization / Department Requesting Action: Health & Human Services
--

Person Presenting Topic at Meeting: Jackie Och
--

Background: Supporting Documentation enclosed ☐

We currently have one PERA Phased Retirement Eligibility Worker position vacant due to a resignation. The PERA Phased Retirement Eligibility Worker position can be eliminated from the organizational chart.

Options:

1. Approve the elimination of one PERA Phased Retirement Eligibility Worker position from the organizational chart.

2. Do not approve.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve the elimination of one PERA Phased Retirement Eligibility Worker position from the organizational chart..

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☐ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☐ Yes ☐ No ☒ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested <i>(Check one):</i>		Board Action Tracking Number : <i>(Issued by Auditor/Treasurer Office)</i>
☒ Action/Motion	☐ Report	20250902-19
☐ Discussion	☐ Resolution	
☐ Information Item	☐ Other	

Agenda Topic Title for Publication:	Elimination of Coordinator On Aging Position
--	---

Date of Meeting: 9/2/2025	Agenda Time Requested: 2 minutes	☐ Consent Agenda
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Organization / Department Requesting Action: Administration

Person Presenting Topic at Meeting: Jackie Bauer
--

Background: <i>Supporting Documentation enclosed</i> ☐
--

Following the Finance Committee's recommendation and the budget report presented at the last Work Session, the Coordinator On Aging Position will be eliminated September 30, 2025. As a result of this elimination, the Coordinator on Aging will be removed from the organizational chart.

Options:

1. Approve the elimination of the Coordinator On Aging Position, effective September 30, 2025.

2. Not approve.

Recommendation:

The Todd County Board of Commissioners approves the following by Motion:

Approve the elimination of the Coordinator On Aging Position, effective September 30, 2025.

Additional Information:	Budgeted:	Comments
Financial Implications: \$	☐ Yes ☐ No	
Funding Source(s):		
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☒ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
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Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-20
Agenda Topic Title for Publication:		Discontinuation of Rep Payee Services
Date of Meeting: 9/2/2025		Agenda Time Requested: 2 minutes ☐ Consent Agenda
Organization / Department Requesting Action: Administration		
Person Presenting Topic at Meeting: Jackie Bauer		
Background: Supporting Documentation enclosed ☐		
Following the Finance Committee's recommendation and the budget report presented at the last Work Session, Rep Payee Services will be discontinued effective December 31, 2025.		
Options:		
1. Approve the discontinuation of Rep Payee Services effective December 31, 2025.		
2. Do not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: Approve the discontinuation of Rep Payee Services effective December 31, 2025.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☐ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☒ N/A	Facilities Committee Review: ☐ Yes ☐ No ☒ N/A	Finance Committee Review: ☒ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250902-21
Agenda Topic Title for Publication:		Fiscal Year 2026 Funding Reduction to the New Long Prairie Shop Savings Account
Date of Meeting: September 2, 2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Finance Committee		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☒		
During the preparation of the County's Fiscal Year 2026 Budget, it was determined that reduction of the required annual savings deposit for the New Long Prairie Shop Savings Account would be in the best interest of the county to reduce the overall financial impact to the County's local levy.		
Options:		
1. To adopt the Resolution for Fiscal Year 2026 Funding Reduction to the New Long Prairie Shop Savings Account		
2. Do not adopt the attached resolution		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To adopt the Resolution for Fiscal Year 2026 Funding Reduction to the New Long Prairie Shop Savings Account.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	Current Balance of Account: \$1,810,000
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☒ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal

FISCAL YEAR 2026 FUNDING REDUCTION TO THE NEW LONG PRAIRIE SHOP SAVINGS ACCOUNT

WHEREAS, on July 1st, 2014, the Todd County Board of Commissioners approved a resolution that created a dedicated savings account for the sole purpose of the construction of a new Long Prairie Public Works Shop with annual deposits funded at no less than a minimum of \$200,000 annually until the construction of the new Long Prairie Shop is completed, and;

WHEREAS, the Todd County Board of Commissioners adopted funding reductions for FY2015 via BA #20141202-11, FY2016 via BA #20151103-18 and FY2018 via BA #20170919-04 which reduced the annual funding for the Long Prairie Shop Savings Account for these years, and;

WHEREAS, on September 19th, 2017, the Todd County Board of Commissioners adopted a restructuring of the funding plan for the future construction of a new Public Works Long Prairie Shop to include the resolve that future annual deposits be sourced from and remain within Fund 01-General Revenue at no less than a minimum of \$219,000 annually until the construction of the new Long Prairie Public Works Shop is completed or other direction is passed by the County Board, and;

WHEREAS, during the preparation of the County's Fiscal Year 2024 Budget it was approved that a reduction of the required annual savings deposit to \$0 would be in the best interest of the county via BA #20231207-12, and;

WHEREAS, during the preparation of the County's Fiscal Year 2025 Budget it was approved that a reduction of the required annual savings deposit to \$0 would be in the best interest of the county via BA #20240903-17, and;

WHEREAS, during the preparation of the County's Fiscal Year 2026 Budget it was determined that reduction of the required annual savings deposit to \$0 would be in the best interest of the county to reduce the overall financial impact to the County's local levy.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby reduce the required annual \$219,000 deposit to the New Long Prairie Shop Savings Account to \$0 for Fiscal Year 2026 only.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

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Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☐ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☒ Resolution ☐ Other	20250902-22
Agenda Topic Title for Publication:		2026 Preliminary Levy
Date of Meeting: September 2, 2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Finance Committee		
Person Presenting Topic at Meeting: Finance Committee Members		
Background: Supporting Documentation enclosed ☐		
The Finance Committee worked diligently with all County Departments to prepare a Preliminary Budget and Preliminary Levy recommendation to the County Board. At the August 19, 2025 work session, the Finance Committee presented a proposal for the 2026 Preliminary Budget and 2026 Preliminary Levy.		
Options:		
1. Approve the 2026 Preliminary Levy as recommended by the Finance Committee with the local levy at \$19,717,468 (4.82% increase) 2. Approve the 2026 Preliminary Levy at a different amount. 3. Do not approve.		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: To approve the attached Resolution to Set the Preliminary 2026 Levy at \$21,735,567 less program aids of \$2,018,099 therefore certifying the 2026 Preliminary Local Levy at \$19,717,468.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☒ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

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Seal

A RESOLUTION ADOPTING THE 2026 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;

WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2026 Preliminary Levy for Todd County, for property taxes payable in 2026 per table below, with the authority to reduce this levy before the final levy deadline of December 30th 2025.

	Certified Levy	Program Aid	Local Levy
General Revenue	14,219,896.00	2,018,099.00	12,201,797.00
Road & Bridge	2,262,357.00		2,262,357.00
Human Services	4,137,488.00		4,137,488.00
Public Health	282,945.00		282,945.00
Comp Water	5,360.00		5,360.00
Regional Library	362,537.00		362,537.00
Bonded Indebtedness	419,984.00		419,984.00
County Fair	20,000.00		20,000.00
Parks & Trails	25,000.00		25,000.00
Total	21,735,567.00	2,018,099.00	19,717,468.00



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Board Action Form

Requestor to Complete:

Type of Action Requested (Check one):		Board Action Tracking Number : (Issued by Auditor/Treasurer Office)
☒ Action/Motion ☐ Discussion ☐ Information Item	☐ Report ☐ Resolution ☐ Other	20250902-23
Agenda Topic Title for Publication:	Truth in Taxation Hearing - Date Establishment	
Date of Meeting: September 2, 2025	Agenda Time Requested: 5 minutes	☐ Consent Agenda
Organization / Department Requesting Action: Finance Committee		
Person Presenting Topic at Meeting: Denise Gaida, County Auditor-Treasurer		
Background: Supporting Documentation enclosed ☐		
Minnesota Statute 275.065 requires Todd County to hold a Truth in Taxation Hearing to receive public input regarding the proposed 2026 Preliminary Levy before its final adoption in December 2025.		
Options:		
Recommendation:		
The Todd County Board of Commissioners approves the following by Motion: to set the Truth in Taxation Hearing for _____ to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.		

Additional Information:	Budgeted:	Comments
Financial Implications: \$ Funding Source(s):	☒ Yes ☐ No	
Attorney Legal Review: ☐ Yes ☐ No ☐ N/A	Facilities Committee Review: ☐ Yes ☐ No ☐ N/A	Finance Committee Review: ☐ Yes ☐ No ☐ N/A

Auditor/Treasurer Archival Purposes Only:

Action Taken:	Voting in Favor	Voting Against
Motion:	☐ Byers	☐ Byers
Second:	☐ Denny	☐ Denny
☐ Passed ☐ Rollcall Vote	☐ Noska	☐ Noska
☐ Failed	☐ Neumann	☐ Neumann
☐ Tabled	☐ Becker	☐ Becker
☐ Other:	Notes:	

Official Certification

STATE OF MINNESOTA}

COUNTY OF TODD}

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal