



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

BOARD OF COMMISSIONERS *Work Session Agenda*

Tuesday, October 7, 2025

10:00 AM

or immediately following the regular board meeting

*Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.*

MEETING WILL BE LIVE-STREAMED AT: [HTTPS://WWW.CO.TODD.MN.US](https://www.co.todd.mn.us)

Agenda Item #

Agenda Time:

- | | | |
|----------|---|--------------|
| 1 | Commissioner Contact Information and Public Safety Considerations
<i>Commissioners</i> | 10:00 |
| 2 | Personnel Policy Update - Section 7.25 Safety Committee
<i>Safety Committee</i> | 10:10 |
| 3 | 457(b) Deferred Compensation Plan Vendor Discussion
<i>Administration</i> | 10:15 |

Years of Service Schedule	Award Amount
30 years	\$400.00
35 years	\$500.00
40 years	\$600.00

- (c) Procedure. Employees who reach their 5th, 10th, 15th, 20th, 25th, and 30th anniversaries shall receive the above scheduled service award in December of the year they reach this milestone of employment. The service award payments will be issued by the payroll department and are subject to applicable tax withholding requirements.
- (d) The County Coordinator may purchase items such as plaques, frames, certificates, greeting cards or other appropriate tokens of appreciation at a cost of no more than \$50.00 on behalf of the County Board for retiring or departing employees.

Section 7.25 Safety Committee

- (a) Purpose: To develop a committee as defined by state statute, to oversee Todd County's safety and health issues as they relate to employees and the public.
- (b) The ~~H~~human ~~R~~esources ~~M~~anager oversees the safety committee. Members of the safety committee include a representative from the following departments, ~~and other Todd County entities:~~
 - (i) Administration (2)
 - (ii) Building ~~M~~maintenance (1)
 - ~~(iii) Community corrections~~
 - ~~(iv)(iii)~~ County Commissioners (2)~~Board member~~
 - ~~(v)(iv)~~ Historic Courthouse (1)
 - ~~(vi)(v)~~ Law ~~e~~Enforcement (1)
 - ~~(vii) Public health~~
 - ~~(viii)(vi)~~ Public ~~w~~Works (1)
 - ~~(ix) Social services~~
 - ~~(x) Soil & water~~
 - ~~(xi)(vii)~~ Solid ~~W~~waste (1)
 - ~~(xii)(viii)~~ ~~2 members~~ Health and Human Services (3)
- (c) The safety committee will meet on a regular, as-needed basis to review injury claims and safety concerns brought forth by county employees and the public. The safety committee will review:
 - (i) Accident frequencies and losses
 - (ii) Overall compliance with the safety program
 - (iii) Areas in the program that may require broader development
 - (iv) Status of any outstanding safety recommendations
- (d) These reviews ensure the continued direction of the county program. Recommendations by the safety coordinator will be brought to the Todd County Board of Commissioners for direction and/or action. Meeting minutes will be on file in the County Coordinator's office.

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Section 7.25 Safety Committee

- (a) Purpose: To develop a committee as defined by state statute, to oversee Todd County's safety and health issues as they relate to employees and the public.
- (b) The Human Resources Manager oversees the safety committee. Members of the safety committee include a representative from the following departments.
 - (i) Administration (2)
 - (ii) Building Maintenance (1)
 - (iii) County Commissioners (2)
 - (iv) Historic Courthouse (1)
 - (v) Law Enforcement (1)
 - (vi) Public Works (1)
 - (vii) Solid Waste (1)
 - (viii) Health and Human Services (3)
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Section 7.26 AWAIR/Safety Policy

- (a) Purpose: To provide a safe work environment for Todd County employees and its citizens according to a work place Accident And Injury Reduction Act (AWAIR), Minn. Stat § 182.653, subd. 8.